

DISTRICT COURT – 35TH JUDICIAL DISTRICT

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JAMES A. PLAKAS
CHIEF DISTRICT JUDGE

MICHAEL J. GEROU
DISTRICT JUDGE



RONALD W. LOWE
CHIEF JUDGE PRO TEM

PAM AVDOULOS
COURT ADMINISTRATOR

LOCAL ADMINISTRATIVE ORDER 2019-06

ESTABLISHMENT OF A COURTHOUSE SECURITY COMMITTEE

This Administrative Order is issued in accordance with Michigan Supreme Court Administrative Order No. 2019-1. The purpose of this Order is to establish a Courthouse Security Committee for the 35th Judicial District Court.

IT IS ORDERED:

1. At the direction of the Chief Judge, a Courthouse Security Committee is established effective October 1, 2019. The Chairperson of the Committee shall be the Chief Judge.
2. The Courthouse Security Committee shall consist of the following Members: the Chief Judge, the Court Administrator, the Court's IT Manager, the Court's Chief Court Officer, and an appointed representative from each of the five (5) funding units to be determined and filled at their individual discretion.
3. The Security Committee shall:
 - a. Develop and promote security policies and procedures regarding court security and emergency management.
 - b. Establish goals and objectives specific to improving physical security, emergency preparedness, and employee training.
 - c. Review emergency courthouse security incidents and take appropriate corrective measures to mitigate and/or eliminate any security vulnerabilities in an attempt to prevent future reoccurrences.

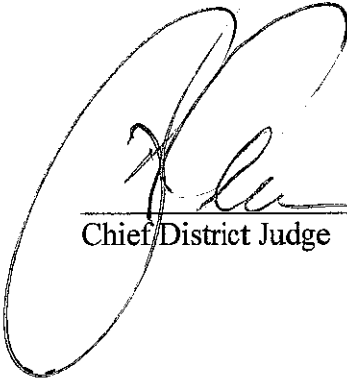
4. The Chairperson of the Committee shall:

- a. Facilitate communication, coordination, and decision-making among Members on policies and procedures affecting court security and emergency management.
- b. Seek Member advice and input on goals, objectives, priorities, and issues involving court security and emergency management.
- c. Work in consultation with local law enforcement and emergency management professionals. The SCAO Regional Administrator shall be kept apprised of all meeting times and locations, and shall be consulted when deemed necessary by the Chairperson.
- d. Submit a first report to the SCAO Regional Administrator by March 31, 2020, and an updated report by March 31, of each year thereafter, describing the actions taken by the Committee under subsection 3, and identifying each of the Committee's Members during the prior 12-month period. The reports shall describe the court's current security policies and procedures, describe the goals and objectives established by the Committee to improve courthouse security, and shall include a summary of any emergency courthouse security incidents occurring during the reporting period and the corrective measures taken.

5. The Security Committee shall meet quarterly.

Date:

8.26.19



Chief District Judge