## **DISTRICT COURT - 35TH JUDICIAL DISTRICT**

## 660 PLYMOUTH RD., PLYMOUTH, MICHIGAN 48170-1891 734-459-4740 FAX 734-454-9303 www.35thdistrictcourt.org

JAMES A. PLAKAS

MICHAEL J. GEROU DISTRICT JUDGE

CHIEF DISTRICT JUDGE



RONALD W. LOWE CHIEF JUDGE PRO TEM

PAM AVDOULOS COURT ADMINISTRATOR

To Whom It May Concern,

The policies of the 35<sup>th</sup> Judicial District Court have changed as to civil and criminal background checks. We have previously provided this service free of charge; however, we are now implementing a new policy of charging a fee for background checks.

If you wish to avoid the new fees please be aware the court has a public terminal located in the first floor lobby of the courthouse where the public may perform background checks.

Record checks may take up to 10 business days to be completed.

Your Contact	Information:					
Phone: Mailing A	Address:				(mailing address is for records to be mailed to)	
	(	City	State	Zip	_	
Request for in	formation on	:				
(NAME)						
(DATE OF BIRTH)			(CASE N	(CASE NUMBER IF APPLICABLE)		
Please make c	heck or Mon	ey Order payabl	e to the 3:	5th District Court	in the amount of:	
☐ Certifi	Certified copy of Conviction @ \$11.00					
☐ Certifi	ed copy of th	ne Register of Actions @ \$10.00				
☐ Addi	tional Pages	@ \$1 per page				
				Total Due:		