

DISTRICT COURT - 35TH JUDICIAL DISTRICT

660 PLYMOUTH RD., PLYMOUTH, MICHIGAN 48170-1891

734-459-4740 FAX 734-454-9303

www.35thdistrictcourt.org

JOHN E. MACDONALD
CHIEF DISTRICT JUDGE

RONALD W. LOWE
DISTRICT JUDGE



MICHAEL J. GEROU
CHIEF JUDGE PRO TEM

DEBRA KUBITSKEY
COURT ADMINISTRATOR

To: **ALL COURT PARTICIPANTS**

From: Debra Kubitskey
Court Administrator

Re: **COURT POLICIES**

The 35th District Court expects all court participants to adhere to the following policies:

- 1) **FINES AND COSTS** - **Fines and Costs are due on your court date.** The Court accepts cash, money orders, checks and credit or debit cards.
- 2) **SEARCH** - All persons entering the 35th District Court are subject to search. The court reserves the right to inspect all packages, bags, etc. Potential weapons will be seized.
- 3) **ADJOURNMENT POLICY** - The 35th District Court has a general no-adjourment policy. Parties are expected to arrive at the court at the time scheduled. Failure to appear can result in forfeiture of bond, if posted. Bench warrants will be issued for Failure to Appear.
- 4) **SAME-DAY SENTENCING** - The 35th District Court utilizes Same-Day Sentencing. The court usually will assess, intervene, and sentence all defendants on the day of plea. Defendants should expect to be at the court until approximately 12:00 p.m. Court personnel will process your case as quickly as possible. Same-Day Sentencing reduces the number of required Court appearances.
- 5) **DRESS CODE** - All persons entering the courtroom are expected to wear proper attire. Shorts, swimsuits, tops exposing the stomach, cut-off sweatshirts, and similar attire will not be accepted. Hats must be removed before entering the courtroom. Baggy pants exposing undergarments will not be tolerated.
- 6) **CELLULAR TELEPHONES / PAGERS** - No longer permitted in the 35th District Court.
- 7) **CHEWING GUM** - Gum should be disposed of properly **before** entering Court.

Questions regarding these policies may be directed to Kerry K. Erdman, Court Administrator.